



Raisin Region Conservation Authority Full Authority Meeting Agenda

October 19, 2017

**** 3:00 p.m. ****

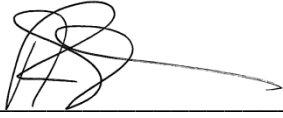
RRCA Administration Office

	Page
1. Call to Order	
2. Approval of Agenda	
3. Declaration of Conflict of Interest	
4. Approval of Minutes	
a) Minutes of September 21, 2017	1-3
5. Delegations / Presentations	
a) RRCA Project Update – PowerPoint Presentation (Staff)	
6. Business Arising From the Minutes	
7. New Business	
a) Cornwall Sediment Strategy Update (Chris)	4-5
b) Hunting on RRCA Properties (Norm)	6-7
c) RRCA-Cooper Marsh Conservators Agreement (Richard)	8
8. Financial Reports	
a) Statement of Operations as of August 31, 2017 (Sandy)	9-10
9. Future Meetings	
RRCA Full Authority starting at 3:00 p.m. – Nov 16 th , Jan 18 th , Feb 15 th	

10. Closed Session

a) Personnel Matter (Richard)

11. Adjournment

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
SEPTEMBER 21, 2017 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Alton Blair, North Stormont, Vice-chair
Ian McLeod, South Glengarry
Michel Depratto, North Glengarry
Tammy Hart, South Stormont
David Smith, South Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Cites, Manager of Finance
Phil Barnes, Project Manager
Chris Critoph, Manager of Environmental Services
Normand Genier, Forestry Specialist
Brendan Jacobs, Fish and Wildlife Biologist
Kim MacDonald, Manager of Planning & Regulations
Lissa Deslandes, Regulations Officer / Communications Coordinator
Matthew Levac, Planning & Regulations Assistant
Pete Sabourin, Manager of Field Operations
Bruce MacDonald, Park Manager

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:05 p.m.

APPROVAL OF AGENDA

RESOLUTION #54/17:

Moved by: Michel Depratto
Seconded by: Claude McIntosh

THAT the agenda be approved as presented.

CARRIED

PECUNIARY INTEREST

No pecuniary interest was declared.

APPROVAL OF MINUTES

RESOLUTION #55/17:

Moved by: Carilyne Hebert
Seconded by: Alton Blair

THAT the minutes of the June 15, 2017 meeting of the Raisin Region Conservation Authority, be approved.

CARRIED

DELEGATIONS / PRESENTATIONS

- a) Staff presented project and program updates.

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

GREAT LAKES GUARDIAN COMMUNITY FUND

RESOLUTION #56/17:

Moved by: Carilyne Hebert
Seconded by: Ian McLeod

THAT the Board of Directors authorize the entry into a Grant Funding Agreement with the Province of Ontario for the Butterfly and Songbird Meadow Project.

CARRIED

NATIONAL DISASTER MITIGATION PROGRAM (NDMP)

RESOLUTION #57/17:

Moved by: Michel Depratto
Seconded by: Alton Blair

THAT the Raisin Region Conservation Authority commit an upset amount of \$3,000 towards the National Disaster Mitigation Program - St. Lawrence River Hazard Mapping Project.

And further, THAT the Raisin Region Conservation Authority commit \$10,000 as in-kind professional services towards the National Disaster Mitigation Program – South Glengarry Mapping Project.

CARRIED

2018 CHARLOTTENBURGH PARK CAMPING RATES

RESOLUTION #58/17:

Moved by: David Smith
Seconded by: Carilyne Hebert

THAT the board of Directors approve the 2018 Charlottenburgh Park camping rates, as presented.

CARRIED

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF JULY 31, 2017

RESOLUTION #59/17:

Moved by: Tammy Hart
Seconded by: Claude McIntosh

THAT the Board of Directors receive and file the Statement of Operations Report, as presented.

CARRIED

FUTURE MEETINGS

RRCA Full Authority – Oct. 19th, Nov. 16th, Jan. 18th. (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #60/17:

Moved by: Alton Blair
Seconded by: David Smith

THAT the Full Authority Meeting move into Closed Session to review property and personnel matters.

RESOLUTION #61/17:

Moved by: Alton Blair
Seconded by: Claude McIntosh

THAT the Full Authority Meeting move to Open Session.

RESOLUTION #62/17:

Moved by: Claude McIntosh
Seconded by: Michel Depratto

THAT the Board of Directors authorize staff to pursue items of action dealing with the property matter discussed in Closed Session.

RESOLUTION #63/17:

Moved by: Carilyne Hebert
Seconded by: Ian McLeod

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in Closed Session.

ADJOURNMENT

RESOLUTION #64/17:

Moved by: Carilyne Hebert
Seconded by: Ian McLeod

THAT the Full Authority meeting of September 21, 2017 be adjourned at 4:45 pm.

Frank Prevost
Chair

Richard Pilon
General Manager / Secretary-Treasurer



To: Board of Directors
From: Chris Critoph, Manager of Environmental Services
Date: October 10, 2017
Subject: Cornwall Sediment Strategy Long Term Monitoring Committee

RECOMMENDATION:

That the Board of Directors receive and file the Cornwall Sediment Strategy Long Term Monitoring Committee report, as presented.

BACKGROUND:

A legacy of industrial pollution has left three zones of contaminated sediments along the Cornwall waterfront. The Cornwall Sediment Strategy (CSS) was adopted in 2005 and is based on a monitored natural recovery management approach. A CSS Steering Committee was established to administer the CSS with representation from Environment and Climate Change Canada, Department of Fisheries and Oceans, Ontario Ministry of Natural Resources and Forestry, Ontario Ministry of Environment and Climate Change, Mohawk Council of Akwesasne, City of Cornwall and Raisin Region Conservation Authority.

A Long Term Monitoring Committee is being formed to provide technical guidance to the Steering Committee to oversee the implementation of a long-term monitoring approach and to assess its effectiveness. Members of the committee include representatives from Environment and Climate Change Canada, Ministry of the Environment and Climate Change, St. Lawrence River Institute of Environmental Sciences, City of Cornwall, Mohawk Council of Akwesasne and Raisin Region Conservation Authority.

DISCUSSION:

The Long Term Monitoring Committee met for the first time on Wednesday, October 4, 2017 and developed a Terms of Reference that will be submitted to the St. Lawrence River Restoration Council for review.

Based on local community health concerns related to exposure to contaminants in surface sediments along specific zones of the shoreline while swimming and wading, a human health risk assessment is currently being undertaken. The Long Term Monitoring Committee will review and provide input into this report and any other technical reports related to sediment quality along the Cornwall waterfront.

A long term monitoring schedule was proposed and discussed:

Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
2017	2018	2019	2020	2021	2022	2023	2024
Baseline	Initial review, adjustments		1 st round	Interim review, adjustments		2 nd round	Final review and recommendations

The current expectation is that natural recovery will take place over time, and the long term monitoring plan will confirm whether this assumption is true and what the expected length of time should be for recovery.

It was acknowledged that natural capping of the contaminated sediments is a slow process and that on-site sampling every three years may not provide evidence of significant progress after six years. However, after the year six sampling event, an assessment will be undertaken to recommend whether modifications to the current management of the contaminated sediments should be undertaken. This could include a blended remedy approach where an enhanced monitored natural recovery is undertaken to speed up the process of natural recovery by adding an additional amount of clean cover. Other potential adaptive management recommendations could be examined at this point as there are ongoing advances in the management of mercury which may be relevant.

Some discussion ensued on the preparation of a comprehensive and public friendly document that outlines the Long Term Plan which can be circulated to the public.



Chris Critoph
Manager of Environmental Services



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

To: Board of Directors
From: Normand Genier, Forestry Specialist
Date: October 10, 2017
Subject: 2018 Hunting Fees

RECOMMENDATION:

That the Board of Directors approve the 2018 hunting fees for Roxborough Forest.

BACKGROUND:

Out of 36 conservation authorities in Ontario, an estimated 50% allow hunting or trapping on their properties. Among the 5 Eastern CA's, only South Nation Conservation allows hunting.

In the past, hunting was not allowed on RRCA owned properties. In early 2012, all RRCA owned properties were posted with "no hunting" signs after receiving several reports of illegal hunting on RRCA owned property from adjacent landowners.

In late 2012, after receiving several requests to allow hunting on RRCA properties, the RRCA Board of Directors approved hunting on two specific properties:

- Beaudette property - Beaverbrook Road (South Glengarry)
- Roxborough Forest - Robinson's Corners Road (North Stormont)

Since then, the Beaudette property has been sold and is no longer owned by the RRCA.

The following are the number of hunting permits issued by the RRCA since 2012:

Year	Permits Issued
2012	1
2013	3
2014	4
2015	3
2016	2
2017	5

DISCUSSION:

RRCA staff propose increasing the hunting fees for the 2018 season from \$50 to the following rates:

\$100 (Residents of RRCA Member Municipalities)

\$150 (Other Ontario residents)

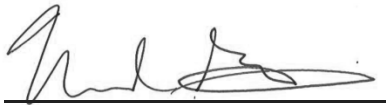
\$200 (Out-of-Province)

In comparison, the 2017 South Nation Conservation hunting fees are as follows:

\$100 (Residents of SNC Member Municipalities)

\$150 (Other Ontario residents)

\$200 (Out-of-Province)



Normand Genier
Forestry Specialist



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

To: Board of Directors
From: Richard Pilon, General Manager
Date: October 11, 2017
Subject: RRCA - Cooper Marsh Conservators Agreement

RECOMMENDATION:

That the Board of Directors approve signing an agreement with the Cooper Marsh Conservators.

BACKGROUND:

At the February 2017 RRCA Board of Directors meeting staff presented a draft agreement between the Raisin Region Conservation Authority and the Cooper Marsh Conservators (CMC). The agreement outlines the roles and responsibilities for both parties including fundraising, use of revenue, project approvals, use of facilities and insurance requirements. The matter was deferred to permit a review of the draft agreement by our financial auditors and insurance brokers.

DISCUSSION:

RRCA's financial auditors and insurance brokers have reviewed the draft RRCA-CMC agreement and have no issues with it. The CMC have also reviewed the agreement with their insurance agent and are ready to sign the document. The CMC Chair and the RRCA General Manager have been communicating with each other over the last few months based on the terms of the draft agreement. As a result, joint planning and approvals are going well.

Richard Pilon
General Manager



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2 Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

To: Board of Directors
From: Sandy Crites, Manager of Finance
Date: October 10, 2017
Subject: Statement of Operations as of August 31, 2017

RECOMMENDATION:

That the Board of Directors receive and file the Statement of Operations Report, as presented.

DISCUSSION:

The RRCA Statement of Operations for the year ending December 31, 2017, as of August 31, 2017 is attached.

A handwritten signature in blue ink, appearing to read 'Sandy Crites', written over a horizontal line.

Sandy Crites
Manager of Finance

STATEMENT OF OPERATIONS
For the period ending August 31, 2017

	Final Budget 2017	Updated Forecast Dec 31, 2017	Actual as of Aug 31, 2017	% of Updated Forecast
<u>REVENUE</u>				
Municipal	777,169	777,169	419,184	54%
MNR	164,721	164,721	164,721	100%
Provincial	377,310	394,756	103,107	26%
Federal	33,462	33,462	28,570	85%
Authority Generated	862,388	950,965	968,195	102%
TOTAL REVENUE	2,215,050	2,321,073	1,683,778	73%
<u>EXPENDITURES</u>				
Watershed Management				
Watershed Studies	27,971	27,371	17,207	63%
Source Water Protection	242,390	242,390	156,368	65%
Flood Forecasting & Warning	60,661	60,661	41,812	69%
Flood Control Structures	282,307	295,282	227,933	77%
Environmental Services				
Plan Input & Review	162,878	169,693	104,734	62%
CA Regulations	71,777	75,305	48,805	65%
Stewardship Programs				
ALUS	84,438	104,438	81,119	78%
Tributary	171,014	171,014	125,408	73%
Forestry	156,503	156,503	83,200	53%
Provincial Monitoring	7,055	8,668	5,305	61%
Conservation & Communication	15,000	15,000	10,588	71%
Conservation & Education				
Cooper Marsh	81,422	153,422	116,543	76%
Gray's Creek Conservation Area	69,294	69,294	45,132	65%
Gray's Creek Marina	151,416	155,539	108,609	70%
Charlottenburgh Park	369,147	371,971	241,588	65%
Corporate Services				
Administration	149,793	147,205	97,453	66%
Staff & Board Expenses	41,000	41,000	23,918	58%
Supplies & Maintenance	88,851	88,851	48,661	55%
General	47,275	47,275	35,658	75%
Vehicle & Equipment	(65,142)	(77,142)	(36,780)	48%
TOTAL EXPENDITURE	2,215,050	2,323,739	1,583,260	68%
Net surplus (deficit)	0.00	(2,666.10)		