

RAISIN REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS  
MINUTES  
JANUARY 17, 2019 – 3:00 pm  
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair  
Bryan McGillis, South Stormont, Vice-Chair  
David Smith, South Stormont  
Michel Depratto, North Glengarry  
Claude McIntosh, City of Cornwall  
Carilyne Hebert, City of Cornwall  
Martin Lang, South Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer  
Josianne Sabourin, Administrative Assistant  
Sandy Crites, Manager of Finance  
Kim MacDonald, Watershed Planner  
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator  
Normand Génier, Forestry Specialist  
Phil Barnes, Project Manager  
Pete Sabourin, Manager of Field Operations  
Matthew Levac, Resource Technician  
Lissa Deslandes, Regulations Officer & Communications Coordinator

REGRETS: Roxane Villeneuve, North Stormont

**CALL TO ORDER**

Frank Prevost, Chair, called the meeting to order at 3:00 pm

**APPROVAL OF AGENDA**

RESOLUTION #1/19:

Moved by: Michel Depratto  
Seconded by: David Smith

THAT the agenda be approved.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

None

**APPROVAL OF MINUTES**

RESOLUTION #2/19:

Moved by: Claude McIntosh  
Seconded by: Carilyne Hebert

THAT the minutes of the November 15, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

None

**ELECTION OF CHAIR AND VICE-CHAIR**

The Chair was turned over to the General Manager for the purpose of the election of the 2019 Chair and Vice-Chair.

RESOLUTION #3/19:

Moved by: Martin Lang

Seconded by: Carilyne Hebert

THAT the positions of Chair and Vice-Chair declared vacant.

CARRIED

**ELECTION OF CHAIR**

Nominations from the floor were called for the position of Chair for the current calendar year.

Frank Prevost was nominated by Claude McIntosh.

RESOLUTION #4/19:

Moved by: David Smith

Seconded by: Bryan McGillis

THAT the nominations for the position of Chair be closed.

CARRIED

Frank Prevost accepted the nomination and was declared Chair by acclamation.

**ELECTION OF VICE-CHAIR**

Nominations from the floor were called for the position of Vice-Chair for the current calendar year.

Bryan McGillis was nominated by David Smith.

RESOLUTION #7/19:

Moved by: Claude McIntosh

Seconded by: Martin Lang

THAT the nominations for the position of Vice-Chair be closed.

CARRIED

Bryan McGillis accepted the nomination and was declared Vice-Chair by acclamation.

The Chair was turned over to Chair Frank Prevost.

**NEW BUSINESS**

**2019 PRELIMINARY BUDGET – PRESENTATION**

Staff provided information on RRCA programs and projects. Richard Pilon presented the preliminary budget for 2019.

RESOLUTION #8/19:

Moved by: Martin Lang  
Seconded by: Claude McIntosh

THAT the 2019 Preliminary Budget of the Raisin Region Conservation Authority be received.

CARRIED

**APPOINTMENT OF AUDITOR AND SIGNING OFFICERS**

RESOLUTION #9/19 :

Moved by: David Smith  
Seconded by: Carilyne Hebert

THAT, for banking purposes, the Authority signing officers be one of: Chair or Vice-Chair and one of: General Manager or Manager of Finance. For all other purposes that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER, THAT the Chartered Accountants MNP LLP be appointed Auditors for the 2019 calendar year at an upset cost of \$9,400 plus HST.

CARRIED

**2019 RRCA BOARD OF DIRECTORS MEETING SCHEDULE**

RESOLUTION #10/19:

Moved by: David Smith  
Seconded by: Carilyne Hebert

THAT the 2019 Raisin Region Conservation Authority Board of Directors meeting schedule be approved, as presented.

CARRIED

**COOPER MARSH CONSERVATORS MEETING MINUTES OF JANUARY 4, 2019**

RESOLUTION #11/19:

Moved by: Carilyne Hebert  
Seconded by: Bryan McGillis

THAT the Board of Directors receive and file the Cooper Marsh Conservators meeting minutes of January 4, 2019, as presented.

CARRIED

**MONTHLY ACTIVITY SUMMARY**

RESOLUTION #12/19:

Moved by: Martin Lang  
Seconded by: David Smith

THAT the Board of Directors receive and file the Monthly Activity Summary report, as presented.

CARRIED

**FUTURE MEETINGS**

RRCA Board of Directors - Feb 21<sup>st</sup>, Mar 21<sup>st</sup>, Apr 18<sup>th</sup> (3:00 p.m. start for all meetings)

**CLOSED SESSION**

RESOLUTION #13/19:

Moved by: Claude McIntosh  
Seconded by: Carilyne Hebert

THAT the Full Authority Meeting move into Closed Session to discuss property and personnel matters.

CARRIED

RESOLUTION #14/19:

Moved by: David Smith  
Seconded by: Claude McIntosh

THAT the Full Authority Meeting move to Open Session.

CARRIED

RESOLUTION #15/19:

Moved by: Michel Depratto  
Seconded by: Martin Lang

THAT the Board of Directors authorize staff to pursue items of action dealing with the property matter discussed in the Closed Session.

CARRIED

RESOLUTION #16/19:

Moved by: Bryan McGillis  
Seconded by: David Smith

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in the Closed Session.

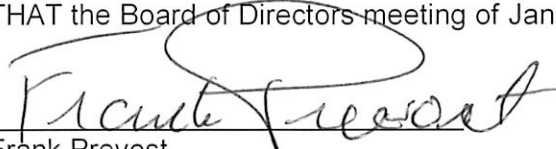
CARRIED

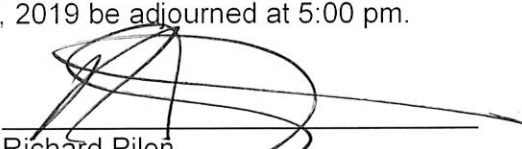
**ADJOURNMENT**

RESOLUTION #17/19:

Moved by: Carilyne Hebert  
Seconded by: David Smith

THAT the Board of Directors meeting of January 17, 2019 be adjourned at 5:00 pm.

  
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Frank Prevost  
Chair

  
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Richard Pilon  
General Manager / Secretary-Treasurer